



Meeting Date: Thursday, August 13th, 2020
Meeting Time: 6:00 p.m.
Location: Mukwonago Community Library
511 Division Street
Virtual Meeting
Mukwonago, WI 53149
Purpose / Notes: Regular Library Board Meeting

Agenda

I. REGULAR ORDER OF BUSINESS

- A. Call to Order
- B. Roll Call and Introduction of Guests
- C. Comments from the Public
- D. Approval of Minutes:
 - a. Regular Library Board Meeting – July 9th, 2020
- E. Audit and Approval of Monthly Expenditures

II. REPORTS

- A. Committee Reports
 - a. Building and Grounds Committee
Last Meeting: 07/23/2020 Next Meeting to be scheduled as needed
 - b. Finance Committee
Last Meeting: 10/02/2019 Next Meeting to be scheduled as needed
 - c. Personnel Committee
Last Meeting: 08/06/2020 Next Meeting to be scheduled as needed
 - d. Policy Committee
Last Meeting: 07/01/2020 Next Meeting: 09/30/2020
- B. Library Director Report

III. NEW BUSINESS - DISCUSSION / ACTION ITEMS

- A. Final Presentation to the MCL Board of Trustees by Engberg Anderson in relation to the MCL Facilities/Space Needs Study
- B. Consider updating Mukwonago Community Library's 'Return to Normal' Plan to mandate masks of patrons/visitors to MCL
- C. Discussion and possible action on MCL Operating Hours
- D. Review and Implementation of 2020 Library Director's Goals & Objectives
- E. Recommendation from Personnel Committee to conduct an independent staffing assessment
- F. Recommendation from the Building & Grounds committee to award Hennes Services, Inc. the air conditioning compressor unit replacement project

- G. Recommendation from the Building & Grounds Committee to terminate the HVAC Preventative Maintenance Inspection Program with Grunau
- H. Recommendation from the Building & Grounds Committee to award Hennes Services, Inc. the HVAC Preventative Maintenance Inspection Program
- I. Approval of WCCF funds to purchase the DJI Matrice 600 Pro Hexacopter Drone to begin delivering library items via drone to patrons

IV. REFERRAL ITEMS

V. CONFIRM NEXT MEETING DATE: Thursday, September 10th, 2020

VI. ADJOURNMENT

*For meeting connection information, please contact Library Director,
Angela Zimmermann at azimmermann@mukcom.lib.wi.us*