



Meeting Date: Thursday, February 13th, 2020
Meeting Time: 6:00 p.m.
Location: Mukwonago Community Library
511 Division Street
Community Room
Mukwonago, WI 53149
Purpose / Notes: Regular Library Board Meeting

Agenda

I. REGULAR ORDER OF BUSINESS

- A. Call to Order
- B. Roll Call and Introduction of Guests
- C. Comments from the Public
- D. Approval of Minutes:
 - a. Regular Library Board Meeting – December 19th, 2019
 - b. Audit and Approval of Monthly Expenditures – January 9th, 2020
- E. Audit and Approval of Monthly Expenditures
 - a. Approval of 2019 yearend expenditures
 - b. Approval of February 2020 monthly expenditures

II. REPORTS

- A. Committee Reports
 - a. Building and Grounds Committee
Last Meeting: 01/28/2020 Next Meeting to be scheduled as needed
 - b. Finance Committee
Last Meeting: 10/02/19 Next Meeting to be scheduled as needed
 - c. Personnel Committee
Last Meeting: 01/30/2020 Next Meeting to be scheduled as needed
 - d. Policy Committee
Last Meeting: 12/02/19 Next Meeting: 03/04/2020
- B. Library Director Report

III. NEW BUSINESS - DISCUSSION / ACTION ITEMS

- A. Presentation by Engberg Anderson on MCL facilities/space needs assessment – Discussion

- B. 2019 Budget Amendment to increase 2019 Operating Budget by \$9,000 to reflect use of fund balance to cover expenditures - Action
- C. 2020 Library Director Goals & Objectives - Action
- D. Approve 2019 Library State Annual Report / Authorize Board President and Library Director to sign - Action
- E. Approve 2019 Library System Effectiveness Statement – Action

IV. REFERRAL ITEMS

V. CONFIRM NEXT MEETING DATE: Thursday, March 12th, 2020

VI. ADJOURNMENT