



**Meeting Date:** Thursday, December 12<sup>th</sup>  
**Meeting Time:** 6:00 p.m.  
**Location:** Mukwonago Community Library  
511 Division Street  
Community Room  
Mukwonago, WI 53149  
**Purpose / Notes:** Regular Library Board Meeting

### Agenda

#### **I. REGULAR ORDER OF BUSINESS**

- A. Call to Order
- B. Roll Call and Introduction of Guests
- C. Comments from the Public
- D. Approval of Minutes:
  - a. Regular Library Board Meeting – November 14<sup>th</sup>, 2019
- E. Audit and Approval of Monthly Expenditures

#### **II. REPORTS**

- A. Committee Reports
  - a. Building and Grounds Committee  
Last Meeting: 08/26/19                      Next Meeting to be scheduled as needed
  - b. Finance Committee  
Last Meeting: 10/02/19                      Next Meeting to be scheduled as needed
  - c. Personnel Committee  
Last Meeting: 12/05/19                      Next Meeting to be scheduled as needed
  - d. Policy Committee  
Last Meeting: 12/02/19                      Next Meeting: 03/05/19
- B. Library Director Report

#### **III. NEW BUSINESS - DISCUSSION / ACTION ITEMS**

- A. Circulation Policy: Section IV, Paragraph A - Eliminate verbiage "Patrons are allowed a one-time checkout with proper photo ID" – Action
- B. Naming Rights and Commemoration Policy: Section V – Eliminate the Reference Desk from the Inventory of Available Areas / Items of the Library for Naming Purposes with Corresponding Fees section – Action
- C. 2020 Library Director's Goals and Objectives – Discussion
- D. 2020 Library Director Compensation for 2020 MCL Budget – Action
- E. Trustee Essentials TE19: Library Director Certification
- F. Trustee Essentials TE20: The Library Board and Building Accessibility

**IV. ANNOUNCEMENT OF CLOSED SESSION**

Please take notice the Library Board of Mukwonago Community Library will make a motion to go into closed session pursuant to § Wis. Stat. 19.85(1) (c) to discuss the merit-based, one-time 2019 bonuses for MCL employees, over which the government body exercises jurisdiction and responsibility.

You are further notified that at the end of the Closed Session, a motion will be made to reconvene in open session pursuant to § Wisc. Stat. 19.85(2) to consider possible action on matters discussed in closed session.

**V. RECONVENE INTO OPEN SESSION**

Motion to reconvene into open session pursuant to § Wis. Stat 19.85(2) for possible discussion and/or action concerning any matter discussed in closed session.

- A. Discussion and possible action on merit-based, one-time 2019 bonuses for MCL employees

**VI. REFERRAL ITEMS**

**VII. CONFIRM NEXT MEETING DATE:** Thursday, January 9<sup>th</sup> at 6:00 p.m.

**VIII. ADJOURNMENT**