

LIBRARY DIRECTOR REPORT

Submitted by Angela Zimmermann, Library Director

October 2019

BUDGET

To mention again, we are on track for spending of the 2019 budget however we do show a few lines in the red, which were expected. I'll continue monitoring closely and determine where I will have to pull back in purchasing to ensure we even out at the end of the year. The donations account remains a bit inflated yet as I've pulled the money from WCCF for the remaining invoices we'll receive from Engberg Anderson, as well as the funds for the removal of the reference desk and the new service station.

BUILDING AND GROUNDS

The next step of the Engberg Anderson project **was** to meet on Thursday, October 17th at 5:30 p.m. to present the refined concepts from the Design Charrette that was held in September. To say the least, it's been very difficult for me to pull together everybody (staff, trustees, community stakeholders, etc.) for these various meetings and try to match with everyone's schedules. ***Because of the number of Board members that would not be able to make the October 17th meeting and considering the importance of this meeting as they are presenting the 3D renderings from the charrette, I made the executive decision to cancel the October 17th meeting.*** Engberg Anderson will then present those renderings at the November 14th meeting. This does push the project back one entire month. The final report will then be made either during the December or possibly January 2020 Board meeting.

Outside lights: the outside lights had been finicky in the past week or so and towards the end of last week, they were simply not going on in the evening. We figured it was a short somewhere because of all the rain we've received. We did end up having to call Roman Electric to take a look and they've reset the timer and everything is functioning properly now.

CIRCULATION AND PROGRAMMING

Circulation was 25,068 in September, up 3.0% from 24,216 in September of 2018. For the year, we are 3.0% down. September was National Library Card Sign-Up Month and with the numerous initiatives we had at the local and system level, we did see an increase of 32.4% in new library cards added at MCL.

Several programs that did well during the month of September and that we received many compliments from patrons in regards to were: an author presentation by Paul Timm on the Shipwreck of the Lady Elgin, Cooking with Herbs for Optimal Health with Moonwise Herbs LLC, the Oktoberfest themed play station event for kids, the Purple Springs Memory Café Oktoberfest, and all of our Tech Savvy Tutors sessions.

For further details on any of the aforementioned statistics and figures, please reference the charts immediately following this report. *Please take note that at the time of this report, we have not yet received statistics on some of the subscription databases hence those remain empty at this time.*

CONTINUED SYSTEM INVOLVEMENT/AUTOMATION

The monthly APL (Alliance of Public Librarians) director's meeting was held on Friday, October 4th. Discussion topics included Bridges Technology Plan, discussion on a library system mobile app, and the hiring process for a new library system director. It has been announced in the past weeks that Connie Meyer, the Bridges Library System Director will be retiring March 17th, 2020. To say she will be greatly missed is an extreme understatement.

FRIENDS OF THE LIBRARY

The next Friends of the Library meeting will be on Wednesday, October 23rd. Discussion topics will mostly involve Midnight Magic and the role the Friends play with the Cookie Sale. I will also be asking the Friends of the Library to sponsor John Gurda, who will be speaking at MCL in November as well as a presentation by Francis Gary Powers Jr. on November 13th.

MEETINGS/OUTREACH

We were at the Milwaukee Maker Faire the weekend of September 14th and 15th. Overall, it was once again, a very successful event for us. The accolades we received and the astonishment that we are a public library with all of these library services and possibilities is truly enlightening. All informational pamphlets were handed out and several other public and school libraries have contacted us since our presence at the Maker Faire.

The MCL Book Bike made a valiant attempt to be present at the Mukwonago Fall Fest on September 21st, but as you may know, the weather definitely did not cooperate for Fall Fest.

We continue every week (definitely based on the weather) to take the book bike to the Mukwonago Farmers' Market from 2:00 p.m. to 4:00 p.m. We will be Community Partner at the Farmers' Market on October 16th. When we are Community Partner, we stay for the entire Farmers' Market (2:00 p.m. – 6:00 p.m.)

The Mukwonago Winter Farmers' Market will be begin again on Saturday, November 9th. The Winter Farmers' Market takes place every 2nd & 4th Saturday (9:00 am – 12:00 pm) during the months of November through April in our Community Room.

The Purple Springs Memory Café (a collaboration between MCL, Alice Baker Memorial Library, and the Alzheimer's Association) will possibly be expanding partners and crossing counties. I've reached out to Waterford Public Library as a potential partner and an upcoming meeting between all parties will determine if they are able to join our Memory Café or not.

The Teen Library Council has begun in earnest the preparations and planning for the 3rd Annual Cultural Showcase, which is to be held on Saturday, February 15th. One topic of discussion is whether or not (because of the popularity and success of this program) the event should span

two days. Contact is currently being made with those presenters and performers who wish to be a part of it again.

MCL will be part of the Fit in the Parks Candlelight Hike on Thursday, October 17th. This is part of the initiative with the Waukesha County Parks System that we were involved in this past summer.

I will be part of the 2nd Annual College and Career Day at the Mukwonago High School on Friday, October 18th as well as part of Park View's Career Fair Day on Tuesday, October 22nd.

There will be a Village budget workshop on the 16th of October where I will officially be asking for the 2% increase from the Village for the general tax levy. (There was already a budget workshop held at the Village level on October 3rd of which I was told specifically by the Finance Director I need not yet attend. The reason behind this being as that my own Library Board had not yet seen the 2020 budget and they would be discussing only capital. I was also to present on October 2nd before the Village during the Committee of the Whole meeting but I committed to that before I knew the MCL Finance Committee would be meeting that evening and a donor meeting also arose at the last minute at the library.)

As a reminder, the library will be closed on Friday, October 25th for a staff in-service training day. We'll be going over customer service, as well as leadership topics. The biggest portion of the day though shall involve some sort of role playing considering the reference desk will no longer be there and a new service station shall be.

I will be presenting along with Nick Dimassis, Library Director of the Beloit Public Library, at the Library Director's Retreat to be held on November 1st at the Menomonee Falls Public Library. The title is 'From Desks to Service Points: Why Sitting is Not Serving' and here is a description of our presentation: *When challenged to create organizational charts for their libraries that were patrons--and not staff--focused, it was highly unlikely that this would lead to the elimination of the traditional reference, circulation, and children's desks at both the Beloit Public Library and the Mukwonago Community Library. Learn about how both libraries have undertaken significant cross-training which empowers staff to manage their own time, participate and lead organizational projects, as well as serve 95% of patrons needs/questions. Find out how both libraries removed those barriers and in turn created a more user-friendly environment where library staff approach and greet customers, modern, flexible spaces were fashioned, and the idea of a roaming reference was implemented ultimately reflecting both libraries open and friendly patron-centered environment.* Just another example that the forward-thinking approach we are taking with the Reference Desk is indeed a trend that is happening within public libraries.

OPERATIONS

As a reminder, I will be on vacation November 4th through November 11th. Technical Services Librarian, Mary Jo will be in charge during my absence.

Accolades and praise continue to be given in regards to MCL being open on Sundays. The community seems very pleased with this decision. Here's a quick rundown of what circulation numbers have looked like the past Sundays within the three hours that we are open:

September 8th – 337

September 15th – 412

September 22nd – 326

September 29th – 361

October 6th – 265

This obviously doesn't showcase the people using the study rooms, computers, meeting rooms, etc.

UPCOMING PROGRAMS (Before the next MCL Board Meeting)

For a complete list of ALL events, please refer to our online calendar.

Adult Programs

Every other Tuesday at 2:00 p.m.: *Seniors Day (variety of topics from health, wellness, advanced card planning, recreational activities, etc.)*

Every Friday at 2:00 p.m.: *Friday Flicks @ the Library*

Various Thursdays: *Adult Coloring & Jigsaw Club*

Various Fridays at 9:30 a.m.: *Chair Yoga for Seniors*

Various Saturdays at 10:00 a.m.: *Tai Chi / Qigong for Beginners*

Various Saturdays at 9:30 a.m.: *Zumba for Adults*

Monday, October 21st 6:00 p.m.: *Bluegrass Jam*

Tuesday, October 22nd at 2:00 p.m.: *Managing Chronic Pain w/ Freedom Physical Therapy*

Tuesday, October 22nd at 6:00 p.m.: *Real to Reel Documentary Series: "Building the Great Cathedrals"*

Thursday, October 24th at 9:30 a.m.: *Purple Springs Memory Café: Drumming Circle*

Tuesday, October 29th at 6:00 p.m.: *National Novel Writing Month Kickoff*

Wednesday, October 30th at 6:00 p.m.: *What is CBD? What You Need to Know about Hemp-Based Cannabidiol*

Thursday, October 31st at 6:30 p.m.: *Wonago Word Weavers Writing Group*

Sunday, November 3rd at 1:30 p.m.: *National Writing Month: Write-In*

Sunday, November 3rd at 2:00 p.m.: *An Afternoon of Folk Music with Mark Dvorak*

Tuesday, November 5th at 6:00 p.m.: *Bluegrass Jam*

Wednesday, November 13th at 6:00 p.m.: *Francis Gary Powers Jr. Presentation*

Children's Programs

Every Tuesday at 9:30 a.m.: *Shake, Rattle & Roll*

Every Wednesday at 10:00 a.m.: *Preschool Storytime*

Every Thursday at 10:00 a.m.: *Lapsit Storytime*

Every Friday at 10:00 a.m.: *Fantastic Fridays with varying themes*

Various Tuesdays and Wednesdays: *Paws to Read Therapy Dogs*

Various Saturdays at 10:00 a.m.: *Zumba for Kids*
Thursday, October 10th at 10:00 a.m.: *Special Storytime with Mukwonago Fire Chief Jeff Stien*
Saturday, October 12th from 10:00 a.m. – 2:00 p.m.: *Pokemon Day: A Saturday Station Play Event*
Wednesday, October 23rd at 10:00 a.m.: *Dance with Miss Kay (Kay's Academy): A Preschool Special Storytime Edition*
Monday, October 28th at 6:00 p.m.: *Family Film Night: Monster House*
Thursday, October 31st from 5:30 – 7:30 p.m.: *Trick-Or-Treat at the Library*
Thursday, November 5th at 5:00 p.m.: *Family Bingo*

Teen Programs

Every other Tuesday at 4:00 p.m.: *Teen Library Council*
Thursday, October 10th at 3:30 p.m.: *Laser-Engraved Mukwonago Flying "M" Book or Device Stand*
Thursday, October 17th at 3:30 p.m.: *The Secret Science of Ice Cream*
Saturday, October 19th at 11:00 a.m.: *FRC Team 930, Mukwonago BEARs (in collaboration with the Wisconsin Science Festival)*
Please see MetaSpace 511 for more teen programming.

MetaSpace 511

Every Tuesday at 6:30 p.m.: *Tech Camp (Varying themes)*
Every Wednesday at 4:00 p.m.: *Girls Who Code*
Every Wednesday at 4:00 p.m.: *STEAM-tastic Wednesdays (Varying themes)*
Various Mondays: *Tech Savvy Tutors*
Various Mondays at 4:30 p.m.: *Immerse Yourself in Virtual and Augmented Reality*
Various Thursdays at 6:00 p.m.: *Zentangle Untangled*
Various Wednesdays at 1:00 p.m.: *Homeschool Hangout in MetaSpace 511*
Saturday, October 12th from 10:00 a.m. – 1:00 p.m.: *Open Cabinet Days in MetaSpace 511*
Monday, October 14th at 6:30 p.m.: *Introduction to Videography / Video Editing*
Monday, October 21st at 6:00 p.m.: *So You Wanna Podcast?*
Thursday, October 24th at 6:30 p.m.: *Print in 3D @ MCL!*
Monday, October 28th at 6:30 p.m.: *Hands-On with Augmented Reality*
Monday, November 4th at 7:00 p.m.: *Soldering 101*
Thursday, November 7th at 6:00 p.m.: *Sewing Made Simple: Wine Bag*
Saturday, November 9th from 10:00 a.m. – 1:00 p.m.: *Open Cabinet Days in MetaSpace 511*

