

## **Mukwonago Community Library Board July **APPROVED** Meeting Minutes**

Meeting Date: Thursday, July 18, 2019 at 6:00 p.m.

Location: Mukwonago Community Library Community Room

### **I. REGULAR ORDER OF BUSINESS**

- A. **Call to Order** - The meeting was called to order at 6:01 pm by President H. Pringle.
- B. **Roll Call and Introduction of Guests** - Present were E. Brill, D. Magolan, J. Gasser, S. Kaufman, M. Lacock, E. Pautz, M. Penzkover, H. Pringle, and D. Whalen. C. Stienstra and Director A. Zimmermann were excused.
- C. **Comments from the Public** - None.
- D. **Approval of Minutes** - D. Whalen made a motion to approve the minutes from the Board of Trustees meeting on Thursday, June 20, 2019. D. Magolan seconded. Motion carried.
- E. **Audit and Approval of Monthly Expenditures** - H. Pringle shared the list of expenditures. M. Lacock made motion to approve the expenditures as presented. M. Penzkover seconded. Motion carried.

### **II. REPORTS**

- A. **Committee Reports** - H. Pringle noted that Buildings and Grounds, Finance, Personnel Committees, and Policy Committee had not met since the last board meeting. The Finance Committee will be meeting in the near future. H. Pringle informed the Board of the committee structure adjustments due to the recent changes in board members.
- B. **Library Director Report** - A. Zimmermann will generate the updated report when she returns.

### **III. NEW BUSINESS – DISCUSSION / ACTION ITEMS**

- A. **Election of Officers for 2019-2021** - M. Penzkover made the motion to nominate Eliza Pautz for the Secretary a 1 year term (July 2019 - July 2020) and Sandy Kaufman for the Treasurer a 2 year term (July 2019 - July 2021). M. Lacock seconded. Motion carried.

### **IV. REFERRAL ITEMS**

- A. H. Pringle referred training on outlook email for the Board.

### **V. CONFIRMATION OF NEXT MEETING DATE**

- A. The next regular meeting of the Board of Trustees will be held on Thursday, August 15, 2019, at 6:00 pm at the Mukwonago Community Library.

### **VI. ADJOURNMENT**

- A. D. Magolan made a motion to adjourn the meeting at 6:15 pm. M. Lacock seconded. Motion carried.