



Meeting Date: Thursday, August 16th
Meeting Time: 6:00 p.m.
Location: Mukwonago Community Library
511 Division Street
Community Room
Mukwonago, WI 53149
Purpose/Notes: Regular Meeting of the Library Board

Agenda

I. REGULAR ORDER OF BUSINESS

- A. Call to Order
- B. Roll Call and Introduction of Guests
- C. Comments from the Public
- D. Approval of Minutes:
 - a. July 19th, 2018
- E. Audit and Approval of Monthly Expenditures

II. REPORTS

- A. Committee Reports
 - a. Policy Committee
Last Meeting: 06/07/18 Next Meeting Date: 09/12/18
 - b. Finance Committee
Last Meeting: 01/09/18 Next Meeting to be scheduled as needed
 - c. Personnel Committee
Last Meeting: 08/09/18 Next Meeting Date: 09/13/18
 - d. Buildings and Grounds Committee
Last Meeting: 03/12/18 Next Meeting to be scheduled as needed
 - e. Planning Committee
Last Meeting: 07/03/18 Next Meeting to be scheduled as needed
- B. Library Director Report

III. NEW BUSINESS – DISCUSSION / ACTION ITEMS

- A. Addition of “A valid Driver’s License is required” to the following job descriptions: Library Director, Operations Supervisor, Administrative Assistant, Adult Services Librarian, Technical Services Librarian, Youth Services Librarian, Youth Services Assistant, Technology Supervisor, and Circulation Supervisor.
- B. Approve MCL 2018-2021 Strategic Plan with Action Steps
- C. Trustee Essentials TE5: Hiring a Library Director
- D. Trustee Essentials TE6: Evaluating the Director

IV. REFERRAL ITEMS

V. CONFIRM NEXT MEETING DATE: Thursday, September 20th, 2018

VI. ADJOURNMENT