

# Mukwonago Community Library Board June **APPROVED** Special Meeting Minutes

Meeting Date: Thursday, June 7, 2018 at 6:00 p.m.

Location: Mukwonago Community Library Community Room

## I. REGULAR ORDER OF BUSINESS

- A. **Call to Order** - The meeting was called to order at 6:04 pm by President H. Pringle.
- B. **Roll Call and Introduction of Guests** - Present were J. Gasser, S. Kaufman, D. Magolan, M. Oberwise Lacock, E. Pautz, M. Penzkover, H. Pringle, N. Reichhoff, C. Stienstra, D. Whalen, and Director A. Zimmermann. J. Bodendorfer was excused.
- C. **Comments from the Public** - None.

## II. NEW BUSINESS – DISCUSSION / ACTION ITEMS

- A. **MCL Strategic Plan Document** - After a brief introduction by A. Zimmermann, the board discussed the strategic planning document supplied by Sarah Keister Armstrong. Discussion ensued on a number of topics, including the relation of the document to the specific feedback gained as a part of the listening sessions, the lack of associated timelines with each action step, questions about why specific actions steps were listed as opposed to others, and the need to determine how to proceed.
- B. **MCL Strategic Plan Action Steps** - Simultaneously, the board also discussed the second document, which was meant to be a listing of action steps to accomplish the goals identified in the first document. Members of the board indicated that more information was needed from Sarah Keister Armstrong about the development process to tie specific and actionable goals to feedback obtained throughout the strategic planning process. D. Whalen made a motion to direct the library director A. Zimmermann to contact the strategic planning consultant to obtain additional information and request that she facilitate the next steps in the planning process. D. Magolan seconded. Motion carried.

## III. REFERRAL ITEMS

- A. None.

## IV. CONFIRMATION OF NEXT MEETING DATE

- A. The next regular meeting of the Board of Trustees will be held on Thursday, June 21, 2018, at 6:00 pm at the Mukwonago Community Library.

## V. ADJOURNMENT

- A. D. Whalen made a motion to adjourn the meeting at 6:42 pm. M. Penzkover seconded. Motion carried.