

## Mukwonago Community Library Board

**Meeting Date:** Thursday, February 15<sup>th</sup>  
**Meeting Time:** 6:00 p.m.  
**Location:** Mukwonago Community Library  
511 Division Street  
Community Room  
Mukwonago, WI 53149  
**Purpose/Notes:** Regular Meeting of the Library Board

### Agenda

#### I. REGULAR ORDER OF BUSINESS

- A. Call to Order
- B. Roll Call and Introduction of Guests
- C. Comments from the Public
- D. Approval of Minutes:
  - a. January 18<sup>th</sup>, 2018
- E. Audit and Approval of Monthly Expenditures

#### II. REPORTS

- A. Committee Reports
  - a. Policy Committee  
Last Meeting: 12/07/17                      Next Meeting Date: 03/01/18
  - b. Finance Committee  
Last Meeting: 01/09/18                      Next Meeting to be scheduled as needed
  - c. Personnel Committee  
Last Meeting: 02/07/18                      Next Meeting Date: 03/02/18
  - d. Buildings and Grounds Committee  
Last Meeting: 12/14/17                      Next Meeting to be scheduled as needed
- B. Library Director Report

#### III. NEW BUSINESS – DISCUSSION / ACTION ITEMS

- A. Recognition of Deb Calvey for service to the Mukwonago Community Library Board of Trustees
- B. Approval of funds from WCCF for purchase of Self-Service Faxing Machine
- C. Approve 2017 Library State Annual Report / Authorize Board President to Sign
- D. Approve 2017 Library System Effectiveness Statement
- E. Adoption of Library Position Compensation and Performance Evaluation Policy for library employees
- F. Discussion on the draft of the Strategic Plan Community Survey
- G. Recommendation to fill vacant Village Appointment on MCL Board of Trustees

#### IV. REFERRAL ITEMS

#### V. CONFIRM NEXT MEETING DATE

#### VI. ADJOURNMENT