

Library Director Report

1. 2017 BUDGET

Again all funds for the MetaSpace 511 will be funneling through the Donations (5806) account. This will also include the purchase of the new laptops and 3D printer that we received through the accepted Rotary Grant. All reimbursements will then flow back through that account. With the financials that were sent, we are on track for the year spending 57.2% of the budget, but again this does not yet include the financials from the credit card statements which won't be finalized until end of the day tomorrow (Tuesday, August 15th). Everything will be updated and prepared for the board to review by Thursday.

2. BUILDING AND GROUNDS

The LED project should be completed by the end of the month. One of the speakers has blown within the Community Room and unfortunately with those being the original speakers, the warranty has run out on them.

3. CIRCULATION AND PROGRAMMING

Circulation was 33,585 in July, up 2.8% from 32,665 in July of 2016. During the month of July we were giving away a \$200 Amazon gift card. Those that checked out five or more items could enter the raffle as many times as they'd like. We received 1,787 entries for this raffle. Meeting room library use was up 51.1% from last year and again, that's because of the increase in library programming which is logically going to cause the meeting room public use to decline (down 44.4% compared to last year). 65 new library cards added during the month of July, down 24.4% compared to last year and around 319 volunteer hours were logged.

Summer Reading Program final statistics: 1227 children and teens signed-up, 280 signed-up separately for the bedtime math, and 397 for the adult program. For the adult program, that's the greatest turnout thus far and the children and teens are right on par with what was done around the years 2010 / 2011. The Youth Services Department had several passive programs during the whole summer of which there were more than 1300 participants.

During the month of July, there were 24 adult programs. Of particular interest and well-attended were the Jessica Michna event where she portrayed Helen Keller and the Summer Flower Arranging Workshop (with all supplies generously being provided by Pick 'N Save). 37 children programs were held with Wonderful Wednesdays being well-attended and rave reviews still being received for the Mighty Machines event. 10 teen programs were held including Teen Coding and the Teen Library Council meetings.

The Mobile MakerSpace was also well-attended. Participants during the month of July were able to work on projects like the American-Flag Paint Stick Project, creating the MakerSpace donation bin which you will see in the foyer, and making slime and bath bombs.

To speak a little bit about the August programs thus far, we held our Solar Eclipse program last Thursday, August 10th with David Beine from Wehr Astronomical Society and we also handed

out 200 solar eclipse glasses (none left....sorry!). The Harry Potter Birthday Party was held on August 1st, which was a hit AND the Mukwonago Backyard Bash was this past Saturday, August 12th. Kudos to the Teen Library Council, MCL staff, Friends of MCL, and the many donations we received and willing volunteers we had to make the Backyard Bash possible.

For further details on the aforementioned statistics and figures, please reference the charts immediately following this report.

4. FRIENDS OF MCL

The last time we met I reported that the Friends would be holding their Rummage Sale on Saturday, June 22nd. And it was held! They brought in a little more than \$1,000. They are currently looking for a number of other fundraising opportunities they could start for the library, one being a cellphone recycle donation project. The Friends also helped out this past Saturday at the Mukwonago Backyard Bash and volunteered with the serving of food and ice cream (of which they funded \$300 towards). Their next meeting is Wednesday, September 20th.

5. MEETINGS / CONFERENCES

Not much to report here. The APL August meeting was cancelled for lack of agenda items. I've met with Finance Director Diana Doherty to go over crucial items for the 2018 budget and she will keep me abreast of when to attend the budget workshops with the Village. Bridges Library System Board will be meeting here at MCL on Tuesday, August 15th.

6. METASPACE 511

The brochure announcing to the public and patrons the happenings of the revamp of the Hideout into a MakerSpace area will be completed by end of tomorrow (Tuesday, August 15th). I will have a brochure for each of you on Thursday to see. I gave a general overview and points I wanted to see highlighted in the brochure and Dianne Dakich and Chris Stape ran with them to create the lovely brochure. I will also be bringing along a 3D model of the foreseeable room as prepared by Terry Buchman. Also, as mentioned during the July meeting, the MakerSpace committee determined that the flooring is not the best for what we will need the room to accomplish. The current flooring stains and scuffs very easily and also will not go with the theme of the room anymore. You will see this as a discussion / action item this month to vote upon.

7. OUTREACH

We continue to be once a month at the Farmers' Market through September. We coordinated with the Mukwonago Lioness Club for the Kindness Rocks Project we held at the library on Tuesday, August 8th. We will begin to be monthly at the YMCA for their Family Fun Nights. The first one of that we will be at is on Wednesday, August 23rd and we will have a story time and hands-on learning with tech gadgets. We've also made contact with the schools to set-up a visit from them to the library or us to them for the beginning of the school year and for library card sign-up month (September).

8. OPERATIONS / PERSONNEL

Sadly our time with our two IT Academy interns (Rory and Tyler) will be coming to an end. I can't speak highly enough as to how well these two did this summer with the MakerSpace, helping seniors with their tech devices, the coding clubs, and other individual projects. They were always willing to jump in and help out wherever needed. I have decided to keep them on the payroll going forward to occasionally have them come in and help out *as needed* with tech programs and the MakerSpace.

9. SYSTEM INVOLVEMENT / AUTOMATION

The Bridges Library System will be going through a migration the morning of Thursday, August 17th. The Bridges servers are more than five years old and the decision was made to go to the cloud. So, the CAFÉ servers will migrate to hosted servers on Amazon Web Services. We will also be upgrading to the newest version of the software which adds a responsive interface for the CAFÉ catalog and the cataloging module will now be available in the staff web client referred to as LEAP. OverDrive will be available for patrons during this migration.

I also received notification this past week from Bridges that the each individual library can purchase up to five more hotspots and Bridges will reimburse the library for a year of data for the five and the administrative fee.

I've also been going back and forth with Angela Meyers (Coordinator of Youth Services and Special Needs) about Mukwonago being interested in starting a Memory Café. The latest conversation in this is that the partners could *potentially* be: Mukwonago, Eagle, Palmyra, and Burlington.

I will mention it yet again this month (and expect to hear it again next month too😊) that this year's Bridges Trustees Dinner which will be held on **Wednesday, September 27th** at Country Springs Hotel in Pewaukee from 5:00 – 8:30 p.m., with dinner starting at 6:00 p.m. Nick Petrie, author of the book *The Drifter*, will be the guest speaker. Invitation attached after the statistics and programming numbers in this report.

And a reminder for those interested that the 2017 WI Trustee Training Week is next week, August 21st – 25th each day from 12:00 – 1:00 p.m. Topics include a variety of things from creating an effective library board, policy development, engagement in strategic planning, advocacy, and discussing the Public Library System Redesign (PLSR). These sessions are open to everyone and will be archived.

10. UPCOMING EVENTS!!!! (Before the next MCL Board Meeting)

Adults

Saturday, August 19th at 10:00 a.m.: *What's It Worth? An Antiques Appraisal Event w/ Mark Moran*

Thursday, August 24th at 6:30 p.m.: *Home Buying 101*

Monday, August 28th at 6:00 p.m.: *Victorian Life in the Springs Era of Waukesha*

Tuesday, August 29th at 9:30 a.m.: *Memory Screening*

Tuesday, August 29th at 6:00 p.m.: *Bluegrass Jams*
Thursday, August 31st at 6:00 p.m.: *An Introduction to Permaculture*
Friday, September 8th from 6:00 – 9:00 p.m.: *Dance the Night Away (in coordination with Powers Memorial Library in Palmyra, Alice Baker Library in Eagle, and MCL)*
Thursday, September 14th at 6:00 p.m.: *Destination Danger – Travels in North Korea and Chernobyl*
Monday, September 18th at 6:00 p.m.: *Indian Dance Presentation from the Aarabhi Indian Dance School*

Teens

Tuesdays, August 22nd and 29th: *Teen Tech Tutoring for Seniors*
Mondays, August 21st, September 5th and September 18th: *Teen Library Council*
Thursdays through end of August at 3:00 p.m.: *Teen Coding Club*

Children

After the Summer Library Program, regular programs continue.
Monday, August 21st at 6:00 p.m.: *Family Film Night: Smurfs, The Lost Village*
Tuesdays at 9:30 a.m.: *Shake, Rattle and Roll with Amy Mueller*
Thursday, August 24th at 10:00 a.m.: *Picnic with Paddington Bear (Lapsit Storytimes will then continue at this time each subsequent week)*
Thursdays through the end of August at 2:00 p.m.: *Kids Coding Club*

MetaSpace 511

Mobile MakerSpace and the dedicated themes will continue through the end of August on Wednesdays from 4:00 p.m. to 8:00 p.m.
Every Thursday at 2:00 p.m. (through August 31st): *Kids Coding Club*
Every Thursday at 3:00 p.m. (through August 31st): *Teen Coding Club*
Every Monday throughout the summer as well as various Saturdays (final one is Saturday, August 19th): *Experience Virtual Reality with the Oculus Rift*
Tuesday, August 22nd at 2:00 p.m.: *Take It Apart Tuesday*
Tuesday, August 22nd at 4:00 p.m.: *How to Make a Podcast*
Thursday, August 24th at 6:00 p.m.: *“That’s a Wrap” DIY Class*