

Mukwonago Community Library Board of Trustees

Meeting Date: Thursday, July 20th at 6:00 p.m.

Location: Mukwonago Community Library

511 Division Street

Community Room

Mukwonago, WI 53149

Purpose/Notes: Regular Meeting of the Library Board

Agenda

I. REGULAR ORDER OF BUSINESS

- A. Call to Order
- B. Roll Call and Introduction of Guests
- C. Comments from the Public
- D. Approval of Minutes:
 - a. June 15th, 2017
- E. Audit and Approval of Monthly Expenditures

II. REPORTS

- A. Committee Reports
 - a. Policy Committee
Last Meeting: 06/09/17 Next Scheduled Date: 07/24/17
 - b. Finance Committee
Last Meeting: 10/05/16 Next Scheduled Date: 08/10/17
 - c. Personnel Committee
Last Meeting: 07/07/17 Next Meeting to be scheduled as needed
 - d. Buildings and Grounds Committee
Last Meeting: 05/18/17 Next Meeting to be scheduled as needed
- B. Library Director Report

III. NEW BUSINESS – DISCUSSION / ACTION ITEMS

- A. Review received resumes and letters and interview candidates to fill the one remaining Board County Appointment vacancy
- B. Election of Board Secretary Serving 7/2017 to 7/2019
- C. Election of Board Treasurer Serving 7/2017 to 7/2019
- D. Election to fill vacant position on Policy Committee
- E. Circulation Policy (Article IX, Section D). Overdue Materials / Notices
- F. Personnel Policy (Section G. Corrective Discipline). Addition of language from the Village of Mukwonago's Prohibited Conduct and Personal Actions section
- G. Staff packet to sign which identifies the Library's mission and change in Personnel Policy

IV. REFERRAL ITEMS

V. CONFIRM NEXT MEETING DATE

VI. ADJOURNMENT