

# **Mukwonago Community Library Board of Trustees**

Meeting Date: Thursday, May 18<sup>th</sup> at 6:00 p.m.

Location: Mukwonago Community Library

511 Division Street

History Room

Mukwonago, WI 53149

Purpose/Notes: Regular Meeting of the Library Board

Special Guests: Vicki Indermuehle

## **Agenda**

### **I. REGULAR ORDER OF BUSINESS**

- A. Call to Order
- B. Roll Call and Introduction of Guests
- C. Comments from the Public
- D. Approval of Minutes:
  - a. April 19<sup>th</sup>, 2017
- E. Audit and Approval of Monthly Expenditures

### **II. REPORTS**

- A. Committee Reports
  - a. Policy Committee  
Last Meeting: 05/09/17  
Next Scheduled Date: 06/09/17
  - b. Finance Committee  
Last Meeting: 10/05/16  
Next Meeting to be scheduled as needed
  - c. Personnel Committee  
Last Meeting: 05/05/17  
Next Meeting to be scheduled as needed
  - d. Buildings and Grounds Committee  
Last Meeting: 04/19/17  
Next Scheduled Date: 05/18/17
- B. Library Director Report

### **III. NEW BUSINESS – DISCUSSION / ACTION ITEMS**

- A. Approve Act 150 New County Standards
- B. Exterior and Interior LED Lighting
- C. Circulation Policy – addition of laptop checkout provisions
- D. Public Computer and Internet Access Policy
- E. Library Board Bylaws (Article IV Meetings, Section 3, Minutes). Addition of language regarding recording and retention of recordings.
- F. Board Vacancy Procedures and Policy
- G. Review received resumes and letters for the two upcoming Board County Appointment vacancies to recommend candidates to appropriate governing agency.
- H. Smoking on Library Grounds

### **IV. REFERRAL ITEMS**

### **V. CONFIRM NEXT MEETING DATE**

### **VI. ADJOURNMENT**