

MUKWONAGO COMMUNITY LIBRARY BOARD MEETING

LIBRARY COMMUNITY ROOM

511 DIVISION STREE, MUKWONAGO, WISCONSIN 53149

THURSDAY November 17TH, 2016

MINUTES

1.0 REGULAR ORDER OF BUSINESS Call to order/roll call: D. Calvey called the meeting to order at 7:03 pm.

2.0 Present –

H. Pringle	J. Bodendorfer
K. Usarek	N. Reichoff
D. Magolan	S. Kaufman
J. Gasser	T. Zignego
M. Penzkover	D. Calvey
D. Whalen	

3.0 Comments from Public and Guests – S. Holtorf - Guest

4.0 Approval of minutes – J. Gasser moved to approve the minutes of the October 20th meeting. D. Magolan seconded. Motion carried with Donna abstaining.

J. Gasser moved to approve the minutes of the November 9th special meeting. D. Magolan seconded. Motion carried with Sandy abstaining.

5.0 Audit and approval of monthly expenditures – H. Pringle made a motion to approve the Expenses. D. Magolan made a second. Motion carried.

6.0 Directors Report – T. Zignego reports circulation is down just a little bit and she will be meeting with staff regarding pay rates for next year. The latest from Bridges is Envisionware that will let patrons pay fines more conveniently from home by credit card. She will ask Mellanie about the security of the site as well.

H. Pringle passed out a Library orientation CD to everyone. This will be posted on the website where it can be easily updated.

7.0 Personnel Committee report – None at this time.

8.0 H. Pringle gave an update on Act 150. We must comply to be exempt from Library tax. Their next meeting will be on December 8th where he expects they will have more information about the formula for distributing funds to the libraries. Act 150 is a State required review of policies every 5 years with a checklist for Library Boards that must be completed to receive State funding. Recommendations will be made to the Library Board when approved by the County Board.

9.0 New Business –Discussion/action items

a. The County appointment of our new Board member will be postponed until the meeting on Tuesday November 22nd 2016.

b. The Bridges System Agreement must be signed and returned. J. Gasser moved for the President and secretary to sign. H. Pringle made a second. Motion passed.

c. There has been an increase in our Schindler Elevator inspection contract. We will need to decide if we want to break the contract or if it will cost more to get out of it. No action taken.

d. H. Pringle made a motion to appoint a new treasurer at the December meeting. D. Whalen seconded. Motion passed.

e. D. Whalen made a motion to approve a memorial bench for Dick Hill. D. Magolan seconded. Motion passed. J. Gasser will be in contact with Ron for the Village to order it and get started.

f. M. Penzcover made a motion to accept the employment contract with Angela, to begin as of December 12th 2016. K. Usarek seconded. Motion passed. She is willing to come in for a meet and greet during Midnight Magic.

K. Usarek made a motion to adjourn the meeting. J. Gasser made a second. Motion carried.

Meeting adjourned at 7:52pm.

Next meeting December 15th 2016 7pm

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the Municipality may be in attendance at the above state meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Laura Frisch, 511 Division Street, (262) 363-6411