

MUKWONAGO COMMUNITY LIBRARY BOARD MEETING
LIBRARY COMMUNITY ROOM
511 DIVISION STREET, MUKWONAGO, WISCONSIN 53149
THURSDAY SEPTEMBER 15TH, 2016
MINUTES

1.0 REGULAR ORDER OF BUSINESS Call to order/roll call: Jim called the meeting to order at 7:00pm

2.0 Present –

H. Pringle	J. Bodendorfer
K. Usarek	N. Reichoff
D. Magolan	S. Kaufman
J. Gasser	T. Zignego
K. Whitter	

Excused - D. Whalen M. Penzkover

3.0 Comments from Public and Guests – Darlene Johnson and Ken Johnson

Darlene wanted to applaud the Library Board for getting through difficult times and wishing the library the best.

4.0 Approval of minutes –

a. Correction of July 25th 2016 special meeting. J. Gasser made a motion to accept the July 25th 2016 minutes. H. Pringle made a second. K. Usarek made a motion to approve the minutes of July 25th 2016 meeting as amended. H. Pringle made a second. Motion carried with K. Whitter abstaining.

b. September 8th 2016 – J. Bodendorfer made a motion to approve the minutes. D. Magolan made a second. Motion carried.

5.0 Audit and approval of monthly expenditures – J. Bodendorfer made a recommendation that the Hearing Loop expense be taken out of the regular WCCF fund and not the Gollmar Fund.

J. Bodendorfer made a motion to approve. S. Kaufman made a second. Motion carried.

J. Gasser made a motion to approve monthly expenditures as amended. N Reichoff made a second. Motion carried.

- 6.0 Directors Report – T. Zignego reports circulation is up 10%. We welcomed 2 new staff members. The website is still coming along. Connie, Chris and Craig are working together to develop it. The American Legion is hosting the Oratorical Scholarship Program here at the Library on November 5th 2016. The event starts at 8am and staff will be in early to accommodate the early start time. Trustee dinner is Tuesday October 4th 2016 at the Country Springs hotel. Terry and staff have starting visiting local schools to get the word out about the library and our many offerings. Jim also mentioned he’s part of the Big Bend Lions Club and vision screening is available and we can look into possible times for kids vision screening. Terry was at the farmers market handing out brochures and chocolate. We’ll be doing this again September 28th 2016.
- 7.0 Buildings and Grounds – Ron, from DPW, has approved the new plan from Sarah with Seasonal Services. J. Gasser questioned where the funds will be coming from and they will be from the WCCF. J. Bodendorfer made a motion to approve. D. Magolan made a second. Motion carried.
- 8.0 Policy committee report – H. Pringle presented the updated policies and made a motion to Approve. D. Magolan made a second. Motion carried. The policy comm. will meet in October.
- 9.0 New Business –
- a. Certification of Eligibility – J. Gasser moved to elect President D. Calvey to sign and submit. H. Pringle made a second. Motion carried.
 - b. Resignation of K. Whitter – The Board woefully accepted the resignation of K. Whitter.
 - c. Appointment – An ad will be placed for the open board position and a sign placed at the front desk along with posting on social media.
 - d. Appointing a new treasurer needs to be added to next months agenda.
- 10.0 Motion/Roll call to convene into closed session – N. Reichoff motioned to go into closed Session. J. Bodendorfer made a second. Motioned carried and closed session began at 7:49pm.
- K. Usarek D. Magolan H. Pringle J. Bodendorfer D. Calvey K. Whitter
S. Kaufman T. Zignego N. Reichoff J. Gasser

Motion/Roll call to reconvene in open session – J. Gasser made a motion to go back to open session. D. Magolan made a second. Motion carried. Open session 8:36pm

K. Usarek D. Magolan H. Pringle D. Calvey J. Bodendorfer K. Whitter

S. Kaufman T. Zignego N. Reichoff J. Gasser

Action from closed session - N. Reichoff made a motion to direct President D. Calvey to work with the attorney to modify the Employment Agreement as discussed in closed session and present it to our candidate. J. Gasser made a second. Motion carried.

11.0 Adjourn meeting – H. Pringle made a motion to adjourn at 8:44pm. D. Magolan made a second. Motion carried.

Next meeting Oct 20th, 2016

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the Municipality may be in attendance at the above state meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Laura Frisch, 511 Division Street, (262) 363-6411