

MUKWONAGO COMMUNITY LIBRARY BOARD MEETING
LIBRARY COMMUNITY ROOM
511 DIVISION STREET, MUKWONAGO, WISCONSIN 53149
MONDAY JANUARY 25TH, 2016
MINUTES

1. REGULAR ORDER OF BUSINESS

1.1 Call to order/roll call: Shawn Waller called the meeting to order at 7:00 p.m. President Sue Ciechanowski was present, but just had oral surgery so Shawn stepped in to run the meeting.

PRESENT

Sue Ciechanowski	Kelly Whittier
Shari Cooper	Diane Magolan - Excused
Jim Bodendorfer	Donna Whalen
Jerry Gasser	Sandy Kaufman
Shawn Waller	Julie Ann Heisler
Ann Lininger Director	Deb Calvey

1.2 Review agenda

Motion to move president's remarks to after comments from the public. Kelly made the motion. Shawn seconded the motion. Motion carried.

Jerry made a statement as to why he is filling in and remarked about his tenure with the Village and past involvement with the library.

1.3 Minutes:

Review minutes: Mark Deb as present at the meeting, change the word revising to review grievance policy and add that Diane will skype into the meetings for the next few months while she is in Arizona. Deb and Diane motioned to end the Dec. 21st 2015 meeting. Motion carried.

Jerry made a motion to accept amended minutes. Julie seconded the motion. Motion carried, with Donna abstaining.

1.4 Comments from the public:

Public will be allowed to address the board for a 15 minute time frame. Seven people signed up to speak.

Sandy Z, Mary W, Kathleen M, Sue G and Mark had signed up to speak.

1.5 PRESIDENTS REMARKS

Sue 1st asked of those that made statements in comments from the public, who has checked out material. Sue then read her prepared statement.

1.6 PRESENT VOUCHERS FOR PAYMENT

Shari had some questions about the year showing correctly on reports, Donna stated it looked correct, 2015 runs through year end. A motion was made by Shari to approve expenses. Jim seconded the motion. Motion approved.

2.0 OLD BUSINESS

2.1 Update on Resolution 2015

We will be meeting with Tom Hennan, date to be determined. Ann has been looking into strategic plans from other librarys.

2.2 Grievance and Handbook Policy

The recommendation is to keep the Village administrator involved. Donna pointed out the Village administrator can only make recommendations in regards to a grievance, the Library Board will have final step in the grievance process.

Donna made a motion to keep the Grievance and Handbook Policy as is. Shawn seconded the Motion. Motion carried.

3.0 NEW BUSINESS

3.1 UMS

This is the agency we currently use for collecting purposes. Ann recommends we stay with them. We have a positive relationship with them. We send information to them monthly.

It was suggested to hold a canned food drive, donate to wave fees. This has been done in the past.

3.2 Bridges

Cataloging can be done in 2 methods. Non centralized or centralized. Majority of libraries use Centralized and do not do in house cataloging. Donna asked when do we have to decide by and Jerry stated Connie had said it will take months to go into effect. Ann stated it can be done. Jerry would like Connie here to tell us exactly how it will work.

Jim made a motion to begin closed session at 7:52. Shari seconded the motion.

Motion carried.

Motion was made by Shawn to end the closed session. Julie seconded the motion. Motion carried and closed session ended at 8:58pm.

3.3 Remarks

Shawn made a few remarks about the school, their meeting is the same night and time as the Library board meeting, encouraged everyone to check out the schools youtube channel and Summer school will be at Rolling Hills and Big Bend.

Sue talked about the Trustee handbook and there will be an in person training at the Franklin Library coming up in February.

Ann reported the coat drive is going good as well as the food pantry's offering of books.

Shawn made a motion to adjourn. Deb seconded. Motion carried. Meeting ended at 9:02pm

Minutes respectfully submitted by Sandy Kaufman

Next Regular meeting: Monday February 22nd, 2016 – 7:00 P.M.

Ann and Sandy stated they will not be present for the February meeting.

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the Municipality may be in attendance at the above state meeting to gather information. No action will be taken

By any governmental body at the above stated meeting other than the governmental body specifically referred to

In the notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled

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