

Mukwonago  
Community  
Library

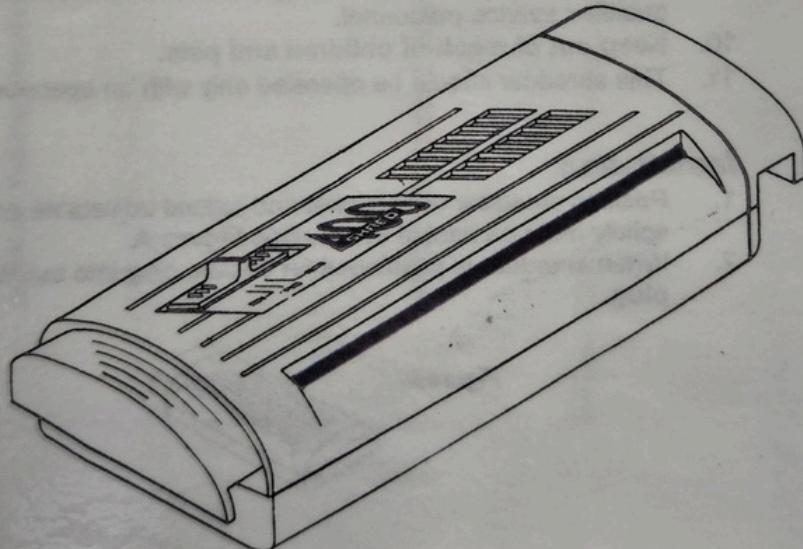
# 400 SHRED

## Operating Instructions

## Mode d'emploi

## Sicherheitsanleitung

## Instrucciones de funcionamiento



### Specifications

Entry Width

9 1/2"

### Europe

240 mm

Shred Size

1/4"

7 mm

Sheet Capacity

3

3

Shredding Speed

20 fpm

6 m/min

Power Source

115 Volt

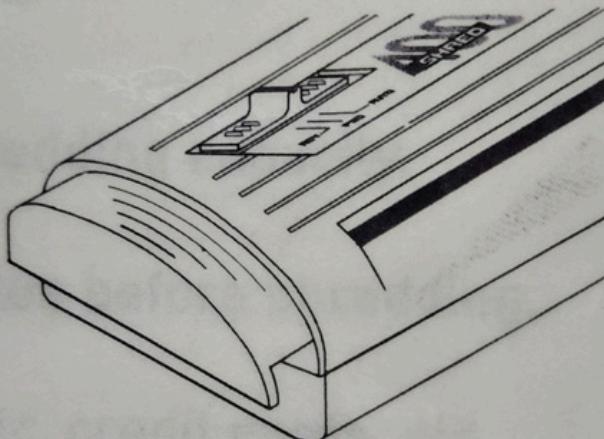
220-240 Volt

## **Operation**

Prepare paper to be shredded. Remove staples and paper clips and make sure to feed no more than the recommended 3 sheet capacity at one time.

1. Slide the main switch to the AUTO position to activate the standby mode.
2. Shred 400 automatically STARTS when paper is placed in entry and STOPS when finished shredding

**Important Note:** If paper is wider than the entry and you fold it to fit, the paper thickness increases and the recommended capacity may be exceeded.



### **If the Paper Jams**

Slide the switch to the REVERSE position to clear the paper. Always unplug the unit before attempting manual removal of paper.

### **Limited Warranty**

Fellowes warrants this machine to be free of defects in material and workmanship for a period of one year from the date of purchase by the original consumer. If any part is found to be defective during the warranty period, your sole and exclusive remedy will be the repair or replacement, at Fellowes' option and expense, of the defective part.

This warranty does not apply in cases of abuse, mishandling or unauthorized repair. ANY IMPLIED WARRANTY, INCLUDING THAT OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, IS HEREBY LIMITED IN DURATION TO THE APPROPRIATE WARRANTY PERIOD SET FORTH ABOVE. In no event shall Fellowes be liable for any consequential or incidental damages attributable to this product. This warranty gives you specific legal rights. You may have other legal rights which vary from state to state.

Warrantor: Fellowes Manufacturing Company

## Caution

1. Do not use for heavy commercial usage. Do not exceed recommended sheet capacity. Do not shred continuous forms. Do not operate for extended periods.
2. This compact shredder is intended for paper only. Do not attempt to shred paper clips and other hard materials as damage to the cutting system may result.
3. Never insert hand or fingers into feed opening. Serious injury may result.
4. Keep children and pets away from shredder. Injury may result.
5. Keep personal and loose objects (jewelry, ties, long hair, etc.) away from paper entry. Injury may result.
6. Do not insert or spray any oils or lubricants into or around the machine. Some agents may combust, causing serious injury.
7. Always turn off and unplug the machine before moving, servicing, cleaning, or any other conduct other than normal operation. Serious injury may result.
8. If your shredder does not come with a wastebasket, make certain the basket selected provides a stable base for the shredder. High, narrow baskets may create an unstable, top heavy environment.
9. Empty waste receptacle frequently for smooth, trouble-free operation.



1. DON'T SHRED PAPER WITH STAPLES, PAPER CLIPS, GUMMED OR WET PAPER.



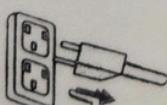
2. SHRED PAPER ONLY, NO CARDBOARD OR PLASTIC SHEETS.



3. DON'T EXCEED THE SHREDDERS CAPACITY.



4. KEEP LOOSE CLOTHING, FINGERS, HAIR, JEWELRY AND OTHER FOREIGN OBJECTS AWAY FROM PAPER SHREDDING SLOT.



5. ALWAYS UNPLUG THE UNIT WHEN NOT IN USE TO PREVENT ACCIDENTS.



6. DON'T OPERATE THE UNIT WITH A DAMAGED POWER SUPPLY CORD.

## **Safety Instructions**

1. Read all instructions before use. Save these instructions for later use.
2. Follow all warnings and instructions marked on the product.
3. Unplug this product from the wall outlet before cleaning. The housing can be cleaned with a cloth, dampened with a mild soap and water solution.
4. Shredder should never be placed near or over a radiator, heat register or water.
5. Operate shredder from the power source indicated on the marking label. If you are unsure of the power source, consult your dealer or local power company.
6. Do not rest anything on the power cord. Do not place machine where persons may walk on the cord.
7. If an extension cord is used, make sure that the total ampere ratings of the products plugged into the extension cord do not exceed the extension cord ampere rating and that the total of all products plugged into the wall outlet does not exceed 15 amperes.
8. Since power cord serves as the disconnect switch, make sure it is easily accessible. The power cord can not be replaced. If the supply cord is damaged, the shredder should be discarded.
9. Do not service this product yourself. Opening/removing covers may expose you to dangerous voltage points or other risks, and may void manufacturer's warranty. Unplug product from outlet and refer servicing to qualified service personnel.
10. Keep out of reach of children and pets.
11. This shredder should be operated only with an operator in attendance.

## **Installation**

1. Position shredder over basket and extend adjustable arm so shredder solidly rests on basket edges. See Figure A.
2. When shredder is positioned on basket, plug into outlet. Do not alter the plug.

**Figure A.**

