

VHS Cassette to USB Drive



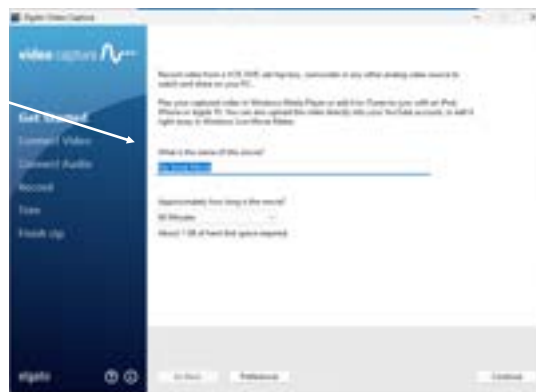
#1 Prepare Your Tools

1. On the computer desktop, open the folder called “Video Digitization” and click the **Elgato Video Capture** icon to launch the software. This is the software you will use to convert your VHS tape to a digital file.



2. In the resulting window, give your movie a name, and *approximately* how long the movie is. This need not be exact. Then click **Continue**.

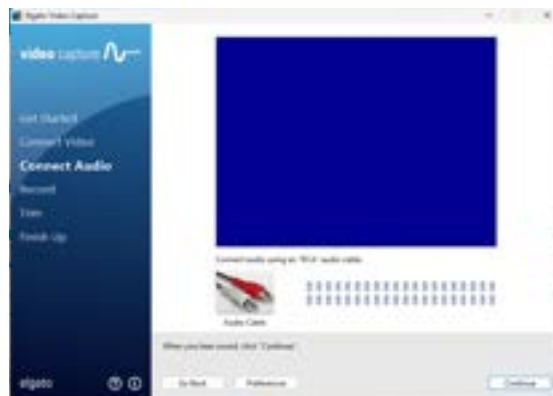
NAME YOUR MOVIE



3. In the next window, the “Video Input” option has already been made for you. No need to change anything. Next choose your aspect ratio. This is most likely 4:3. The 16x9 ratio is for wide screen TVs and will distort your video. Click **Continue**.



- In the next window, the Audio connection has already been done for you. No need to connect or change anything. Click **Continue**.



#2

Capture and Convert Your Video

Note: Recording takes place in real time. A 60-minute tape will take 60 minutes to record.

- The next window is where you will actually begin the conversion process.
- Insert your VHS cassette into the Sanyo VCR.



*You can watch your video on the monitor. Use the **FAST FORWARD** or **REWIND** buttons on the VCR to find the point on your tape you would like to begin transferring.*

- When you are ready, click the red **START RECORDING** button [●] in Elgato Video Capture then manually press **PLAY** on the VCR. The video will begin to record.
- To stop recording, click the red **STOP RECORDING** button [●] in Elgato Video Capture then manually press **STOP** on the VCR.

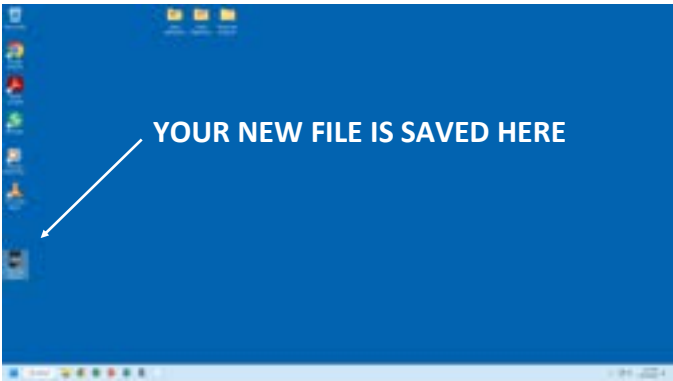


START RECORDING / STOP RECORDING

5. Once you have stopped recording the video, a window will pop-up giving you the opportunity to trim the beginning or end of your video if you wish. This is not necessary, but the video can be trimmed by adjusting the sliders on the screen. When finished, click **CONTINUE**.



6. Clicking **CONTINUE** in the previous step will save your newly converted file to the computer's desktop by default. Now you are finished and can click **QUIT** to close the program.



7. If you haven't already done so, insert your USB drive into any port on the computer and drag your new file to your USB drive.

#3 Last Steps

1. Retrieve your VHS cassette from the VCR and safely eject your USB drive from the computer.
2. Be sure to collect all your personal belongings.
3. Let a librarian know you have finished.
4. Have a great day.